



Date: _____

Recipient of Project: _____

Address: _____

City, State, Zip _____

Subject: **Eagle Scout Leadership Service Project of** _____

Dear Friend of Scouting,

Thank you for allowing this Eagle Scout candidate to fulfill his leadership service project requirement for your organization. Requirement 5 of the Eagle Scout rank reads as follows:

While a Life Scout, **plan, develop, and give leadership to others** in a service project helpful to any religious institution, any school, or your community. The project idea must be approved by your Scoutmaster and troop committee and by the council or district before you start. **You must use the Eagle Scout Leadership Service Project Workbook, No. 18-927, in meeting this requirement.**

This Eagle candidate has two goals he must achieve when carrying out this project: he must produce something helpful to your organization, and he must produce it through leadership! The project does not have to be original, but the scout is expected to do all of the planning and should not use someone else's plan. The project may not be routine labor (like cutting the grass). It may not directly benefit the Boy Scouts of America or any Scout property, and it may not be performed for a business or for a specific individual. Fundraising is only permitted to obtain money to pay for materials he need for the project. The project helpers may include members of his troop or crew, or may be done entirely by non-Scouts.

The Eagle Scout candidate must establish himself as the man in charge, the one who others look to for guidance. He coordinates all the activities to make sure the final goal is reached. He makes the work assignments, and makes sure the assignments are understood. He should consider advice and suggestions from others, but in the end, the leader must make the final decisions. He must be careful that well-meaning adults don't lead his project. Adults can sometimes take over the leadership role, even under the pretext of giving advice. Advisors must direct their guidance and suggestions to the Eagle candidate in charge, and should not give direct instructions to his work crew.

As the representative from the receiving organization, you play a vital role in helping us maintain the standards of the Eagle Scout rank. This candidate must secure your signature on the last page of his Eagle Scout Leadership Service Project Workbook to signify your acceptance of the finished project, and he must secure a letter from you detailing your acceptance of the work he performed. If you have any concerns about his performance or the completed project, you have the right and the duty to share your concerns with the Eagle Scout candidate. You should not feel pressured to "sign off" on an unacceptable project, or to look the other way when a project has been poorly led.

Leadership is a very rewarding activity, both for the leader and for those who follow. The leadership skills demonstrated in completing an Eagle Scout Leadership Service Project will serve this scout throughout his life.

Sincerely,

Name, Title, District

Contact Information